

NEWTON IN THE **ISLE**

PARISH COUNCIL

Clerk: Pat Wilkinson 24 Fen Road Newton in the Isle PE13 5HT
Tel: 01945 870271. Email: parishclerk@newtonintheisle.org.uk

To all Councillors:

You are hereby summoned to attend a meeting of the Newton in the Isle Annual Parish Assembly to be held on Monday 12th March 2018 at 7pm in the Village Hall

AGENDA

- 7.00
1. Welcome
 2. Apologies
 3. Minutes of previous Annual Assembly
 4. Resident Queries
 5. Any Other Business

To be followed by the Parish Council meeting, residents are invited to stay for this meeting.

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of Parish Council Assembly held on Monday 6th March 2017 at 7pm in the village hall.

Present

Cllr's D Fullbrook (Chairman), D Gibbs (Vice Chairman), J Hoyles, S Clark, D Smith, A Sloan, C Seaton (FDC) , S King and P Wilkinson (Clerk).also present Inspector Will Davis (Cambridgeshire Police), Mrs Elaine Fisher and Mr Martin Hale-Smith (Tydd St Giles Councillor)

Apologies

Cllr A Lay, Cllr M Humphrey and Cllr J Kooreman will be late as he has a previous meeting.

Visitors were welcomed to the meeting.

Minutes from the previous Parish Assembly

Held on Monday 7th March 2016 were accepted as a true record and signed by Chair.

Residents queries.

The Chair asked if there were any questions. As there were no questions. And no other business.

The meeting was closed at 7.05pm

This was followed by a Parish Council meeting

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Email: parishclerk@newtonintheisle.org.uk

To all Councillors:

You are hereby summoned to attend a meeting of the Newton in the Isle Parish Council to be held on Monday 12th March 2018 at 7pm in the Village Hall for the purpose of transacting the following business.

AGENDA

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

- | | | |
|------|----|---|
| 7.00 | 1 | Parish Assembly |
| | 2 | Apologies |
| 7.20 | 3. | Chairman's Announcements |
| | 4. | Presentation by Peter Terry, P J Developments Ltd
re Colvile School site etc |
| 8.00 | 5 | Minutes of previous meeting/Planning meeting
a) Approve minutes previous meeting/Planning meeting
b) Matters arising |
| 8.05 | 6. | County and District Councillors Reports |
| | 7 | Police Matters
Sent from Helen Norton-Smith |
| 8.20 | 8. | Reports for information previously circulated
a) Highways/ LHI Bid – Cllr Clark/Cllr Gibbs
b) Village Hall - Cllr Gibbs
c) Rights of Way- Cllr Moore
d) Correspondence/ Lighting/Finance – Clerk
e) Planning Sub-Committee – Clerk |
| 8.35 | 9. | Finance
a) Approval of payments/ account status
b) Budget 2018
c) Reserve Account |

see overleaf

- 8.45 10. Items for Decisions
 a) Ribbons of Poppies
 b) Allotment Vacancies/ Policy - Cllr Sloan
 c) Play equipment inspection report – Cllr Moore
 d) Cllr to check play equipment for March/April
 e) Adopt Governance and Management Risk Assessment Register
- 8.50 10. Any Other Business
 a) Arrange visit from Planning Officer.
- 8.40 11. Arrange date and time of meetings for year
 Please bring diaries

Signed Pat Wilkinson Clerk 5th March 2018

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of Parish Council held on Monday 15th January 2018 at 7.00pm in the village hall.

Present

Cllr's D Gibbs(Chairman), R Moore , D Smith, R Sloan, S Clarke J Kooreman, Cllr S King (CCC), and P Wilkinson (Clerk).

41/18 Apologies - Cllr J Hoyles prior meeting, Cllr C Seaton (FDC), Cllr M Humphrey (FDC)

42/18 Public Forum – No residents attended.

43/18 Chairman's Announcement

A wreath was laid on behalf of the Parish Council at the Remembrance Service. Cllr Gibbs had also attended the ACRE Conference which included a number of interesting workshops. The Chairman expressed regret that Rodney Clarke a past member of the Parish Council had passed away on 18th December

44/ a Minutes of the previous meeting - Were approved and signed as a true reflection, nominated by Cllr Moore and seconded by Cllr Clark

Minutes from the Planning meetings were also accepted as a true record and signed.

44/ b. Matters arising – Speedwatch training was to take place in Tydd St Giles, any interested party should contact Cllr Gibbs. A replacement road sign preventing heavy lorries using Chapel Lane was due to be installed.

The new Police Inspector was in post his name had yet to be confirmed.

No further information received regarding the future of the Woadmans Arm Public House.

The Parish Council would send a letter of good wishes to Wendy Johnson landlady for many years of the Woadmans Arms.

45/18 County and District Reports

Cllr King explained the Wisbech Access Strategy Consultation period had now closed. He also stated that he had attended a meeting with residents in Leverington regarding the continued speeding along the Sutton Road, Cllr King was awaiting outcome of suggested speed reductions.

Cllr King also explained that a movable speed monitoring device was now available tracking speed, date and time, the data could be downloaded and sent to the police. The purchase price was between £4,000 and £5,000, stating it may be advantageous to consider sharing the purchase with another Parish or as part of an LHI Bid.

46/18 Police Matters

Police reports previously circulated including a report of criminal damage to a motor vehicle and a continued problem with Hare coursing. Fly tipping was also still causing problems, 83 tyres in Fen Road had now been removed. A lorry had since tipped rubble across the Fitton End Road at night, this had been moved to the road edge ready for removal. Some evidence had been found which may assist with a conviction.

47/18 Reports

47 a) Highways

A number of potholes and blocked drains causing flooding had been reported. Street lighting faults in St James Close and at 310 High Road had been reported and repaired. Scheduled roadworks due in Mill Lane on 8th-10th Jan and 12th -14th Feb also in Fen Road 31st Jan-2nd Feb

LHI Bid

Increase in cost, the total projected figure was now expected to be 12,421.00 an increase on the initial assessment., this would be discussed in Agenda 8c.

47/b. School site

A developer had been appointed by the owner of the school site to consider options for redevelopment proposals. The Council would look into the Playing Field Trust documentation to explore the possible sale of the small rectangle concrete area of the former playground. Following discussion, it was decided that a public consultation should be conducted in March to establish support and ideas for the redevelopment of the site before any further action could be considered.

47/c Village hall

Sunday lunches proved popular and profitable. Christmas activities were successful with something to suit all tastes. Coffee mornings and afternoon teas continue with a Valentine quiz in February. Geoff Wilkinson had been appointed as the new Booking secretary. New watercolour classes were to commence shortly

47/d Correspondence

A number of emails sent on to Cllrs (see report)

Planning applications

Two planning applications received by the Planning committee

Ref: F/YR17/1167/0, Erection of a dwelling at Land South of Churchill Lodge Roman Bank.

Ref; F/YR17/1196/0. An application for the erection of up to 3 x dwellings involving the formation of a new access at Land East of Fra Jen Fitton End Road.

48/18 Finance

47/ a. Approval of payments

Income half year Concurrent Grant £640

Invoices received for payment

Acre Annual Membership £55.50 cheque no 100586

Clerk Salary to December £515.75 cheque no 100587

Hall rent for meetings £70.00 cheque no 100588

- i) *Resolved to approve payment of 3 cheques total amounting to £641.25 All Councillors approved payments*

Community Account stands at £9689.87

Reserved account stands at £5194.22 including 91p interest, £3500 earmarked for Cat2 lighting.

A quote received for Grounds Maintenance £1,152 for 16 cuts, an increase per cut of £2

- ii) *Resolved to approve T. A. Blackamore Annual Grounds Maintenance of £1152 for 16 cuts Councillors approved quote*

Two quotes for resurfacing part of play area received from Play Maintain -

Option 1 - 150mm green Wetpour around steel ring and renew with EPDM Wetpour, £431.00

Option 2 - cut entire green Wetpour and renew, £699.00

- iii) *Resolved to approve Option One 150mm green Wetpour around steel ring and renew with EPDM Wetpour at a cost of £431.00 plus vat. Agreed and approved by Councillors*

It was also agreed to purchase a new noticeboard with the £500 set aside following requests included in the Village Plan, Cllr Gibbs would contact Highways for approval at a High Road/ Fen Road Site.

48/b Donations

Kinderley School had requested a donation to buy books for their newly updated library. It was agreed to donate £200 under Section 137.

- iv) *Resolved to approve a donation under S137 to Kinderley School for £200. cheque no 100889. All Councillors present approved and agreed the donation*

48/c Precept and Budget 2018/19

Next year our expenditure would include an extra cost of £3,000 for the annual maintenance of the street lights now the responsibility of the Parish Council, the total cost had yet to be confirmed by FDC.

Due to a possible increase in the total cost of the LHI Bid to £12,421, and the available sum allocated within the bid being £10,000, The Parish Council contribution should be capped at 19.5%. If it were necessary for the Parish Council contribution to be increased from £1,200 to £2,450 a proportion of this extra contribution would only be considered if the total cost of the LHI Bid were to be between £10,000 and £12,450

v) *Resolved to approve an increase in the Parish Council contribution to £2,450 towards the total cost of the LHI Bid for 2018/19 if the total cost were to rise to £12,421. If the total cost were to remain at £10,000 or less the Parish Council agreed to cap the contribution to 19.5%. All Councillors approved and agreed providing the Bid was successful.*

Draft copies of the 2018/19 budget were circulated prior to the meeting. The carry forward was expected to be around £4521, this would be clearer at the next meeting when all expenses had been submitted. With increased expenditure of £4,500 and a continued upgrade of street lighting along with any highway issues it was considered prudent to increase the Precept to £13,000, an increase of £2,500

- v) *Resolved to approve the increase in the Parish Precept to £13,000 for the forthcoming year 2018/19. Councillors agreed and approved the decision.*

Reserve Account stands at £5194.22 with £3500 earmarked for Cat 2 lighting, leaving £1694.22. Discussion on reserves to keep in line with the Reserve Statement would be discussed at the next meeting

49/18 Items for Decision

49.a. Allotment vacancies/Policy

It was agreed to update the Allotment Agreement ready for new allotment tenants. Allotment applicants on the list would be approached and any vacancies would be advertised following the approval of the new agreement at the next meeting.

b) Play equipment inspection completed by Cllr Sloan no problems reported.

c) Cllr Moore to complete Play equipment inspections for January and February

d) Freedom of Information/ Data Protection /Publication Policy circulated and approved

- vii) *Resolved to approve the Freedom of Information/ Data Protection /Publication Policy, Councillors agreed and approved the Policy.*

50/18 Any Other Business

BT Tower lights had failed to function, Cllr Gibbs contacted BT to report fault which had since been repaired. Following an approach to landowners regarding the possible location for a footpath along the High Road to Rectory Road it was found that this option was not considered feasible. Cllr Gibbs would contact the resident who raised the issue.

51/18 Date of next meeting: Parish Assembly change of date to Monday 12th March at 7pm

Meeting closed 9.10pm

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Pat Wilkinson 24 Fen Road Newton in the Isle PE13 5HT Tel: 01945 870271
Email: parishclerk@newtonintheisle.org.uk

Minutes of the Planning meeting held on Wednesday 31st January 2018

Present

Cllr J Hoyles, (Chairman), D Gibbs, D Smith and Roger Moore and Pat Wilkinson (Clerk).
Also a number of residents attended (see attached form).

1. Apologies

Cllr R Sloan previous meeting

2. Planning Applications

Cllr Hoyles welcomed the residents to the meeting. He stated that there were three planning applications to discuss, the plans were on display prior to the meeting,

- F/YR18/0026/0 – Erection of dwelling (Outline applications with all matters reserves) land East of 15a Goodens Lane. Newton in the Isle
The residents had a number of concerns relating to this application, querying that vehicles would park on the road as it was felt the parking facility at the dwelling would not be used. It was pointed out that this was not a planning issue. It was explained that at this stage it was an Outline planning application with no plans available for the building.
- Observation The Council agreed that the Outline planning application be approved with concerns relating to the parking location on the plans.
- F/YR18/0039/F- Erection of 3x2 storey dwellings comprising of 2x2-beds and 1x3 bed and change of use of land a vegetable garden Plot 1 at Land East of Chartwell House School Goodens Lane Newton in the Isle.
Again a number of concerns from the residents regarding the parking, the feeling was that due to the number of houses to be built, the highway would be used for parking in preference to parking on site. Residents suggested if the building line was dropped back to be in line with the cottages it would provide an improved parking facility. It was pointed out that it was the planning application we had received that was to be either approved or rejected and not changes to the building application.
- Observation presented by the Council to the planning Department was to agree to reject the planning application in its present form as the parking facilities were not considered suitable for the number of houses.

- F/YR18/0085/O - Erection of up to 4 x dwellings involving the formation of 3 x accesses (Outline application with matters committed in respect of access) Land North of Tewinbury House Mill Lane Newton-In-The-Isle Cambridgeshire
- Mr Roger Horspool who was applying for the development stated that the land although classed as farmland was actually scrubland. He stated that he was aware it was within a flood zone, but further from the main drain than stated in the planning application. Following discussion, the Council agreed that the application should be rejected as the site was outside the development footprint for the village. It was also farmland and the road drainage was such that it was liable to flooding in heavy rain with no proper drainage facility and further building would increase the problem.

3. Explanation of Planning Decisions

This was to be held over until the next meeting

Meeting closed at 7.40pm.

NEWTON PARISH COUNCIL

POLICE MONTHLY UPDATE - JANUARY 2018

Dear Councillors,

Please find the Police update for January

You can contact the Wisbech Neighbourhood Policing Team on :-

Wisbech.NPT@cambs.pnn.police.uk

However crimes cannot be reported via this media, crimes and incidents must be reported using 101 non emergency or 999 in an emergency.

.....

We have been busy during January with the weather and the problems it brought with it. PCSO's were busy all over the county cutting down fallen trees and branches, and moving general debris from roads and pathways that the high winds caused.

The high winds also contributed to chaos on some of our roads with overturned Lorries blocking some of the more major roads.

Special Sergeant Andy Thompson and I have been visiting some of the rural schools, as the children have been writing about the topic of Hero's. We have been speaking to the children about our jobs and what we do every day. As Andy is also a Paramedic, the children got to practice their resuscitation skills on the dummy 'Annie' and got to listen to their heart beats using Andy's stethoscope. The children have all seemed to have an enjoyable day so far, and have also learned some new skills in the process.

I have also been attending schools at the start and end of school times, to try to combat some of the parking issues parents have been complaining about. Unfortunately, the main offenders are actually parents/guardians of children at the schools where the problems are occurring.

I have been liaising with Rosie Cook from Fenland District Council, and she is eager to hold some Community Contact Points during the month of March in the north rural areas of Wisbech. If you are interested in holding a CCP, please let me know, and we can hopefully get something arranged. If you are not interested in holding a CCP, but would still like to complete a survey, they can still be completed online via <https://www.surveymonkey.co.uk/r/WisbechCommunitySafety>. Results from these surveys will be used to identify the local policing priority for the following 6 months.

CRIMES REPORTED IN THE NEWTON AREA JANUARY 2018

2 x burglaries

Crime statistics can also be found on the following websites:-

www.cambs.police.uk/help/crimemaps/

www.ukcrimestats.com/Police_Force/Cambridgeshire_Constabulary

GENERAL CONCERNS

Hare coursing remains a problem in the rural areas, and this is being carried out both during the day and in the evening – using vehicles with spotlights.

There has been an increase of rural burglaries and thefts during January, so please remain vigilant, and if you see anything suspicious, please contact the Police.

I am continuing with regular rural patrols to try to combat some of the issues.

If you see anything suspicious, or have any information regarding any of these issues, please contact 101, or 999 in an emergency.

Thank you for your assistance.

Kind Regards

Helen Norton-Smith

01223 740000

NEWTON PARISH COUNCIL

POLICE MONTHLY UPDATE - FEBRUARY 2018

Dear Councillors,

Please find the Police update for February

You can contact the Wisbech Neighbourhood Policing Team on :-

Wisbech.NPT@cambs.pnn.police.uk

However crimes cannot be reported via this media, crimes and incidents must be reported using 101 non emergency or 999 in an emergency.

.....

Vehicle crime in the rural villages of Wisbech has caused some concern during February 2018. There have been many reports of thefts from vehicles, criminal damage to vehicles, and interference with vehicles. It appears that the majority of the vehicles which were targeted were work vehicles. Various work tools and personal items such as wallets, were among some of the items taken. If you, or you know of anyone in your area who has a work vehicle where tools and other items are stored overnight, please advise them of the current criminal activity which is happening.

CRIMES REPORTED IN THE NEWTON AREA FEBRUARY 2018

1 X Theft from motor vehicle
1 x criminal damage

Crime statistics can also be found on the following websites:-

www.cambs.police.uk/help/crimemaps/

www.ukcrimestats.com/Police_Force/Cambridgeshire_Constabulary

GENERAL CONCERNS

There was a robbery at Elm Village Store in February, where masked offenders stole cash and cigarettes after threatening the staff. This was a terrifying ordeal for the staff involved. If you or anyone you know has information regarding this crime, please contact the police.

There have recently been two reports of cybercrime incidents. One victim believed they had won the Spanish Lottery despite not having purchased a ticket. The victim had parted with several thousand pounds before realising that they were the victim of a scam. Please beware, Fraudsters are very clever. They are convincing, persuasive, and appear realistic. For further advice and information on different types of cybercrime, please contact Action Fraud UK. They are the UK's national fraud and cybercrime reporting centre.

Hare coursing remains a problem in the rural areas, and several reports are being made every week. I am continuing with regular rural patrols to try to combat some of the issues. If you see anything suspicious, or have any information regarding any of these issues, please contact 101, or 999 in an emergency.

Thank you for your assistance.
Kind Regards

Helen Norton-Smith

Agenda Item No.	8(a)	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	12 th March 2018	
Report Title	Local Highway Improvement Funding	

1. Purpose of Report

To update members on the Council's Local Highway Improvement (LHI) projects for 2017/18 and 2018/19.

2. Key Issues

2017/18 - At the meeting on 7th November 2016, the Council resolved to submit an application under the LHI scheme for the widening of the footway from Newton Hall to Common Cottages. The Council agreed to provide a contribution of £1,000 towards this project. The application was submitted by former Cllr D Fullbrook between meetings, but not brought to a meeting of the Council. The summary of bids published by the County Council (see pages 2 and 3) suggests that he increased the Parish Council's contribution from £1,000 to £1,200. This decision was not ratified by the Council.

The budget for this project did not allow for the drainage work required to take surface water from the highway into the dyke behind the hedge, so the Parish Council was asked to provide additional funding of £300 or to reduce the length of pavement to be improved. At the meeting on 10th July 2017, the Council resolved to provide the additional funding, increasing the total commitment for the scheme to £1,300.

The County Council has now submitted the invoice for the scheme amounting to £1,500 (see agenda item 9(a))

2018/19 - The recommendations of the member assessment panel for LHI applications for 2018/19 will be ratified by the County Council's Highways & Community Infrastructure Committee (H&CI) at its meeting on 13th March and the outcome will be communicated to applicants shortly thereafter. The agenda for the meeting has been published (see page 4) and it shows that the Council's bid will be recommended for approval. It is unlikely that the H&CI committee will seek to make changes to the recommendations of the assessment panel, so a successful outcome is to be expected.

Work is anticipated to commence on this project during the summer months and a more detailed proposal will be brought to the May meeting of the Council.

3. Recommendations

Members note the report.

Report Author	Cllr D Gibbs
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Fenland LHI Panel Scorecard 2017/18

Panel

SH Cllr Samantha Hoy
 DC Cllr David Connor
 CB Cllr Ralph Butcher
 AL Cllr Alan Lay

2017/18 Fenland Budget £80,826

App No.	Applicant Name	Road Name/Location	Objective/Issue Description/Location	£ Estimated Project Cost	£ Applicant	% Applicant	£ CCC	Proposed CCC funding allocation	£ Cumulative CCC Total	Persistent Problem	Road Safety	Community Impact	Added Value	Overall Average Score
										Av Score	Av Score	Av Score	Av Score	
2324681	Cllr Chris Boden	Windmill Street, Stonald Road and adjacent roads	Double yellow lines be installed up to ten metres from the junctions and opposite	£ 1,800	£300	17%	£1,500	£1,500	£1,500	5.00	5.00	5.00	5.00	5.00
2243275	Whittlesey Town Council	New Road	Extend footpath on South Side of New Road as far as the recycling centre	£17,426	£7,500	43%	£9,926	£9,926	£11,426	4.50	4.50	4.50	4.00	4.38
2292609	Whittlesey Town Council	A605 - Gravel House Corner, Coates.	To introduce statutory limit of 40 miles per hour	£2,500	£1,000	40%	£1,500	£1,500	£12,926	5.00	5.00	2.50	5.00	4.38
1947197	March Town Council	City Road, March.	Extension of footway past Police station car park	£10,000	£3,000	30%	£7,000	£7,000	£19,926	3.33	3.33	4.67	3.33	3.67
2309023	Cambian Group with support from Elm Parish council	172 March Road, Friday Bridge PE14 0LP (Along the B1101)	school warning signs combined with other signs, lines and reflective bollards to highlight the school access	£1,500	£200	13%	£1,300	£1,300	£21,226	3.33	3.33	4.67	3.33	3.67
2212067	Wimblington Parish Council	Doddington Rd. and March Rd. Wimblington	Vehicle activated speed signs	£5,250	£525	10%	£4,725	£4,725	£25,951	2.50	2.50	4.50	2.50	3.00
2279494	Wisbech Town Council	South Brink	2 build outs	£10,000	£1,000	10%	£9,000	£9,000	£34,951	2.50	2.50	4.50	2.50	3.00
2315552	Doddington Parish Council	Near Primary School, High Street, Doddington	Footpath extension	£15,000	£5,000	33%	£10,000	£10,000	£44,951	2.50	2.50	4.50	2.50	3.00
2247804	Manea Speedwatch group	Manea, Cambridgeshire	Speedwatch equipment	£2,500	£250	10%	£2,250	£2,250	£47,201	2.50	2.50	4.00	2.50	2.88
2252539	Parson Drove Parish Council	Sealeys Lane, Parson Drove	Footpath extension	£10,000	£1,000	10%	£9,000	£9,000	£56,201	2.67	2.67	2.75	2.67	2.69
2221476	Newton in the Isle Parish Council	The B1165 (High Road) through Newton-in-the Isle, Cambridgeshire.	Footway maintenance	£9,000	£1,200	13%	£7,800	£7,800	£64,001	2.67	2.67	3.00	2.00	2.58
2256528	Chatteris Town Council	Doddington Road (including Curf & Willey Terraces), Chatteris	Signing and lining improvements	£5,000	£1,000	20%	£4,000	£4,000	£68,001	2.00	2.00	4.00	2.00	2.50
2282672	Christchurch Parish Council	B1100 Tipps End, Cambridgeshire	Reduce speed limit through residential area of Tipps End to 40mph Erect appropriate signs for the sharp bends/road conditions	£4,500	£500	11%	£4,000	£4,000	£72,001	1.33	1.67	2.33	1.33	1.67

2315554	Wisbech St Mary Parish Council	Wisbech St Mary - High Road, Sandbank & Station Road Murrow - Murrow Bank & Top of Mill Road	Reduction of speed limits and improved road safety in Wisbech St Mary & Murrow. Reduction in speed limits from 40mph to 30mph.	£13,000	£3,000	23%	£10,000			0.67	0.67	1.67	0.67	0.92
2252542	Gorefield Parish Council	High Road and Chapel Lane Gorefield	Road marking and a street light	£10,000	£1,000	10%	£9,000			0.33	0.00	0.67	0.00	0.25
2287225	Manea Parish Council	Station Road, Manea	Resurfacing of the footpath	£10,000	£1,000	10%	£9,000			0.00	0.00	0.50	0.00	0.13
2298228	20 For March Campaign Group	March	A 20mph default speed limit for residential and urban areas, reduced from 30mph.	£10,000	£1,000	10%	£9,000			0.00	0.00	0.00	0.00	0.00
TOTALS				£137,476	£28,475	21%	£109,001							

Fenland LHI Panel Scorecard 2018/19

Panel Members:

SH Cllr Samantha Hoy
 SK Cllr Simon King
 JG Cllr John Gowing
 DC Cllr David Connor

2018/19 Fenland Budget £88,183

App No.	Applicant Name	Road Name/Location	Objective/Issue Description/Location	£ Estimated Project Cost	£ Applicant	% Applicant	£ CCC	Proposed CCC funding allocation	£ Cumulative CCC Total	Persistent Problem	Road Safety	Community Impact	Added Value	Overall Average Score
										Av Score	Av Score	Av Score	Av Score	
3194648	Parson Drove, Wisbech St Mary & Gorefield Parish Councils	Bellamy Bridge Junction, Wisbech St Mary, Wisbech.	Lining/ coloured surfacing enhancements to Bellamy's Bridge junction	£11,000	£1,000	10%	£10,000	£10,000	£10,000	4.67	4.33	4.33	4.33	4.42
3194712	Cllr Alex Miscandlon - Coates / Eastrea Ward Cllr	Village area	Provide MVAS/ SID	£6,119	£1,071	18%	£5,048	£5,048	£15,048	4.50	4.00	4.50	4.50	4.38
3194747	Benwick Parish Council	Doddington Road	Gateway feature and 40mph buffer	£8,158	£816	10%	£7,343	£7,343	£22,390	4.33	4.00	4.33	4.33	4.25
3194879	Manea Speedwatch group	Station Road	Provide MVAS/ SID	£5,335	£536	10%	£4,800	£4,800	£27,190	4.00	3.67	4.33	4.67	4.17
3192264	Wisbech Town Council	Ramnoth Road, Money Bank, Queen Elizabeth Drive, Copperfields, Mansell Road	Extend existing double yellow lines	£3,140	£314	10%	£2,826	£2,826	£30,016	4.00	4.33	4.00	4.33	4.17
3194197	Christchurch Parish Council	Village area	Gateway feature at Upwell Road and upgrade existing cross road warning sign	£4,107	£615	15%	£3,492	£3,492	£33,508	3.75	4.00	4.25	4.25	4.06
3194841	Wisbech St Mary Parish Council	High Road	Reduced localised speed limit with 40mph buffers in conjunction with traffic calming	£11,118	£1,118	10%	£10,000	£10,000	£43,508	4.00	4.00	4.00	4.25	4.06
3188882	March Town Council	The footpath between Suffolk Way leading to Eastwood Avenue	Install bollards/ kissing gate	£3,053	£1,000	33%	£2,053	£2,053	£45,561	4.00	3.67	4.00	4.33	4.00
3195038	Newton-in-the-Isle Parish Council	B1165 High Road near junction with Goodens Lane	Culvert drain and widen adjacent footway at High Road/ Goodmens Lane	£12,421	£2,421	19%	£10,000	£10,000	£55,562	4.00	4.00	4.00	4.00	4.00
3195056	Tydd St Giles Parish Council	Kirkgate outside Tydd Manor	Provide MVAS/ SID only	£5,335	£1,334	25%	£4,001	£4,001	£59,563	4.00	4.00	4.00	4.00	4.00
3191775	Gorefield Parish Council	High Road	Gateway features on eastern and western approach	£3,158	£316	10%	£2,842	£2,842	£62,405	4.00	4.00	4.00	3.67	3.92
3194762	Wimblington Parish Council	Village entrances	Gateway installation on 3 approaches and kerb re-alignment	£10,440	£1,044	10%	£9,396	£9,396	£71,800	4.00	4.00	3.67	3.33	3.75
3194684	Whittlesey Town Council	T Junction of West Delph and Yarwells Headlands	Kerb realignment and subsequent footway extension	£4,454	£700	16%	£3,754	£3,754	£75,554	3.50	3.75	3.75	2.75	3.44
3194969	Wisbech Town Council	Colvile Road / Trafford Road Crossroads	Build out from both sides of footway or build out from one footway and speed cushion	£11,032	£1,103	10%	£9,929	£9,929	£85,483	3.25	3.25	3.50	3.50	3.38
3193184	Parson Drove Parish Council	Sealeys Lane	Footway extension - Cont from previous year	£11,000	£1,000	10%	£10,000			2.00	2.00	2.00	1.67	1.92
3194515	Oasis Centre and Trust Manager	Waterlees Ward	Install 20mph limit within ward area	£12,400	£2,400	19%	£10,000			1.50	1.25	1.50	1.25	1.38
3193335	Chatteris Town Council	Wenny Road	Traffic calming and safer crossing point	£14,396	£4,396	31%	£10,000			0.75	1.25	1.00	0.75	0.94
3195025	Manea Parish Council	Station Road	Priority giveway feature o/s No.45	£7,952	£795	10%	£7,157			1.00	1.33	0.67	0.33	0.83
3194624	Elm Parish Council	Gosmoor Lane	7.5T weight limit	£10,098	£1,010	10%	£9,088			0.50	0.25	0.25	0.00	0.25
TOTALS				£154,715	£22,988	15%	£131,728							

Agenda Item No.	8(b)	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	12 th March 2018	
Report Title	Village Hall	

1. Purpose of Report

To update the Parish Council regarding the management of the Village Hall.

2. Key Issues

The five Sunday Lunches organised by the Village Hall Management Committee have transformed the Hall's finances, raising over £1,250. This gargantuan effort has resulted in the whole committee being nominated for a Pride in Fenland award by the regular diners. Sunday lunches will return in the autumn and we hope to offer six dates between October and March.

The WEA Watercolour class was not as successful as hoped, mainly due to the lack of time to advertise it. The 10-week course was shortened to five weeks, but we hope to run another course later in the year. Meanwhile, the quest for a sustainable weekly booking goes on.

The boiler surrendered to the cold weather during February and the repair has proved to be slow and costly, with over £400 spent so far. Portable heaters have softened the blow for hall users, but their experience has not been as good as we would have liked.

The Coffee Mornings and Afternoon Teas continue to provide an important service for residents, offering good company and lively conversation, as well as an opportunity to find out about village life and raise issues of concern. They also raise money for the Hall.

The net result of all of the committee's hard work this year is that we anticipate a small surplus in the 2017/18 accounts; in real terms only the second time that this has been achieved in the last 10 years.

Following the recent closure of the Woadman's Arms public house, the committee members are exploring the potential for a regular Pub Night in the Hall, with music and pub games, initially on a bring-your-own-drink basis. Details to follow in due course.

3. Recommendations

The Parish Council notes the report.

Report Author	Cllr Dave Gibbs
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Agenda Item No.	8 c	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	March 12th 2018	
Report Title	Rights of Way	

1. Purpose of Report

Update on Public Rights of Way


2. Key Issues

Though not actually under the heading of Rights of Way, I am also keeping an eye on the Playing Field and Equipment therein. It seems we have a very serious issue in both Rights of Way and in the Playing Field with regards irresponsible owners of dogs, and not clearing up after them. This also applies to the local roadways and several of the paths such as 'the green lane' adjacent to Church Croft.

3. Recommendations

There is little anyone can do without actual proof, and I am not sure as to how we can acquire this without actually waiting on the various areas and tackling the people concerned. If we had proof and names and addresses we could then pass them on to the Tidy Fenland Team who could follow it up.

I do feel that actually talking to those concerned might achieve better results, but this is not very easily achievable

Agenda Item No.	8d /e	
Meeting Date	January 15 th 2018	
Report Title	Clerk Report Information	

1. Purpose of Report

Update on Correspondence, Lighting and Finance.

2. Key Issues

Correspondence

Emails

NALC newsletters

Rural Services Bulletins

Public Sector newsletters-

Notification of new Police Inspector- Inspector Ian Lombardo

Internal Audit date 23rd April 2018

Tidy Fenland - dog campaign

Keep Britain Tidy

Planning notifications see report and minutes

Resident letter of concern – re problem behaviour

Members services -Planning advice note 5 year housing, land supply.

Street lighting- see attached letter update on tender document for future street lighting repairs and maintenance.

Finance

Date of Internal Audit with Auditing Solutions Ltd arranged for 23rd April 2018

LHI Bid 2017 invoice for £1500 received for payment.

Hall rent for March meeting £20, Jan planning meeting £10 Total £30

Community Bank account - £9489.87 leaving £7959.87 on paying both invoices.

Reserve account - £5194.22

Rospa Playground inspection £66.50 due in next financial year

All Parish Council Clerks
By email

Trevor Watson
Assets & Projects
Tel: 01354 622518
E-mail: tdwatson@fenland.gov.uk

16 January 2018

Dear Clerk,

Parish Street Lighting

You will be aware from the various Fenland District Council (FDC) communications that tender documents are being prepared for a street lighting repairs and maintenance contract. The contract is being drafted based on the current lighting stock and proposed replacement lights and equipment.

FDC has adopted a new specification for all new lighting units and equipment, including LED luminaires, which is being used for the current contract to replace the remaining CAT1 lights and is included within the new R&M document. This new standard is intended to maximise reliability, life expectancy, time and cost effectiveness of repair, and energy efficiency while reducing ongoing R&M and energy costs.

I understand that some Parishes have been engaged with a contractor undertaking condition surveys and possibly considering instructing them directly to undertake repairs or replacements.

I'm sure you won't have appreciated that undertaking works independently and without reflecting the specification for R&M or replacement lights could put at risk the cost effectiveness of the future R&M contract, potential level of service if alternative parts and equipment are used, and potential energy savings. This will potentially affect all parties within the R&M contract if the total cost of the service is adversely affected.

If your Parish Council propose to manage their own lights in future and not be part of the joined up District/Parish R&M service I respect the Parish's freedom to act independently. However, if this is not your intention, then I would urge you to liaise with FDC in respect of street lighting related activities so that any investment/works is appropriately coordinated. If you require any further information or support then for specification information or any technical issues, please contact Garry Edwards on 01354 622562 or gedwards@fenland.gov.uk, or for management/strategic issues please feel free to contact myself.

Agenda Item No.	8 e	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	January 15 th 2018	
Report Title	Planning Report Information	

1. Purpose of Report

Update on Planning applications

Key Issues

2. Planning Applications

Planning applications

- F/YR18/0026/0 – Erection of dwelling (Outline applications with all matters reserves) land East of 15a Goodens Lane. Newton in the Isle'

- F/YR18/0039/F- Erection of 3x2 storey dwellings comprising of 2x2-beds and 1x3 bed and change of use of land a vegetable garden Plot 1 at Land East of Chartwell House School Goodens Lane Newton in the Isle.

- F/YR18/0085/O - Erection of up to 4 x dwellings involving the formation of 3 x accesses (Outline application with matters committed in respect of access) Land North of Tewinbury House Mill Lane Newton-In-The-Isle Cambridgeshire

Ref; F/YR17/1196/0. An application for the erection of up to 3 x dwellings involving the formation of a new access (Outline with matters committed in respect of access) at Land East of Fra Jen Fitton End Road Newton-In-The-Isle Cambridgeshire.

Further to previous correspondence, the planning department can confirm that this application has been referred to Planning Committee which will be held on 28 February 2018 at 13:00hrs in the Council

Officer Recommendation:

The officer recommendation is to Refuse the application. Please note that this is only a recommendation and that all matters brought to the attention of Committee Members will be considered.

BUDGET 2017/18

	April -Sept 2017				expenses not yet submitted			
	paid		income					
Carryforward			2914					
Precept			10500					
Council tax support Grant			487					
Concurrant Grant			1280					
Peppercorn rent			1					
Donations/ wreath	225					1775		
allotments			415					
N Level Drainage	39							
LHI Bid	1500							
Insurance	646							
Auditors	265							
Play Equip annual check	81							
Play equip Maintenance	77				432			
CAPALC membership	254							
Street lighting maintenace						350		
Cutting Playing field	1190							
ACRE membership	56							
Highways maintanace								
Payroll admin charges	33				33			
Salary + tax £850.17	2028							
Misc Admin sundries	184				20			
Annual report sundries	87							
Hall hire charges	160							
Maintenace costs	30					200		
Noticeboards						600		
Land registry	18							
Dog Bins	510							
Transfer reserve account					1000			
	10%							
	7383		15597		1485	2925	C/F	6729

carryforward £6729

DRAFT BUDGET 2018

	April - March 2019		
	Expenses		Income
Carryforward			6729
Precept			13000
Council tax support Grant			243
Concurrent Grant			1280
Peppercorn rent			1
Donations	1200		
allotments			432
Drainage Board	39		
LHI Bid	2500		
Insurance	646		
Auditors	265		
Play Equip annual check	100		
Play equip Maintenance	400		
CAPALC membership	256		
Street lighting upgrades	2500		
Street lighting maintenance	3000		
Cutting Playing field	1200		
ACRE membership	57		
Highways maintenance			
Payroll admin charges	100		
Salary	2700		
Misc Admin sundries	100		
Hall hire charges	240		
Maintenance costs	200		
annual report	100		
noticeboard	600		
Emergency Planning	200		
Transfer reserve account	1000		
	10%	600	
		18003	21685

Carryforward £3682 end year 2019

Agenda Item No.	10(a)	NEWTON <small>IN THE</small> ISLE PARISH COUNCIL
Meeting Date	12 th March 2018	
Report Title	Ribbon of Poppies	

1. Purpose of Report

To consider possible involvement in the national “Ribbon of Poppies” initiative to commemorate those who lost their lives in the First World War.

2. Key Issues

This year marks the centenary of the cessation of hostilities in the First World War and a national initiative, entitled “Ribbon of Poppies” has been set up to create a carpet of crimson across the UK by planting areas of poppies in public locations. Since the project was announced, the Scout and Guide Associations have signed up, along with hundreds of schools and community groups.

This project provides us with an opportunity to pay a fitting tribute to those who made the ultimate sacrifice for the freedom we currently enjoy. There are areas of the Playing Field that could be planted with poppies to create a focal point for this commemoration.

The project would require the preparation of the ground and the purchase of a bulk supply of poppy seeds. A combination of local volunteers and Community Payback teams could carry out the necessary works. A total budget of £100 would be sufficient to complete the project.

3. Recommendations

- i) The Council agrees to participate in the Ribbon of Poppies commemoration by planting an area of poppies in the Playing Field.
- ii) A budget of £100 is made available for this project.

Report Author	Cllr D Gibbs
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NEWTON IN THE ISLE PARISH COUNCIL GOVERNANCE AND MANAGEMENT RISK REGISTER

	Risk	Impact	Likelihood	Severity	Control Action Internal Controls	Review Frequency	Alternative review Trigger/Internal Audit Assurance	Responsible Person
1	Lack of forward planning and budgetary controls	Lack of direction and Prioritisations	M	H	In year budget reviews	Quarterly	Unexpected expense	Clerk
2	Poor reporting to Council	Poor quality decision making Council becomes ill informed	M	H	Timely and accurate financial reporting	Quarterly	Matter raised at meeting	Clerk
3	Loss of key staff	Failure in budgetary controls Correspondence backlog	M	H	Clear office procedures. Clear budgetary procedures	Annually	Loss of staff member	Council
4	Failure to respond to electors wish to right of inspection	Loss of confidence Loss of reputation	L	L	Clear Standing Orders and Operating Protocols. Documented procedures to deal with enquiries from the public	Annually	Approach by elector to Auditor	Clerk

NEWTON IN THE ISLE PARISH COUNCIL GOVERNANCE AND MANAGEMENT RISK REGISTER

	Risk	Impact	Likelihood	Severity	Control Action Internal Controls	Review Frequency	Alternative review Trigger/Internal Audit Assurance	Responsible Person
5	Poor document control	Information not passed on in a timely manner. Deadlines missed	M	M	Clear Standing Orders	Annually	Major incident complaints	Clerk
6	Ensure Council complies with law in particular Health and Safety Equal Opportunities Data Protection Human Rights Disability And Discrimination Employment Law	Fines and penalties from regulation bodies. Employee action for negligence of grievance. Loss of reputation.	M	H		Bi-annually	Following incident	Clerk
7	Ensuring all business activities are within legal power	Illegal expenditure	L	H	Recording in the minutes the precise power under which expenditure is being approved	Monthly	Review of minutes to ensure legal powers are in place, recorded and correctly applied.	Clerk

NEWTON IN THE ISLE PARISH COUNCIL GOVERNANCE AND MANAGEMENT RISK REGISTER

	Risk	Impact	Likelihood	Severity	Control Action Internal Controls	Review Frequency	Alternative review Trigger/Internal Audit Assurance	Responsible Person
8	Council becomes dominated by one or two individuals or cliques form	Conflicts of interest Pursuit of personal agendas Decisions made outside Council	L	H	Clear Standing Orders regarding conduct of meeting and Conflict of interests	Annually	Complaints Incidents a t meetings	Chairman
9	Councillors benefiting from being on the Council	Affect reputation Conflicts of interest	L	M	Clear Standing Orders Open system of payment	Annually All meetings	Complaints from public	Council
10	Failure to register members Interests	Member could make inappropriate gains	L	M	Procedures in place for recording and monitoring Members Interests	All meetings	Complaints about members	Councillors
11	Lack of maintenance of Council owned property	High cost of repair Injury to third party leading to claims Damage to property	M	H	Regular routine maintenance Insurance cover	Weekly	Unexpected incident	Councillors

NEWTON IN THE ISLE PARISH COUNCIL GOVERNANCE AND MANAGEMENT RISK REGISTER

	Risk	Impact	Likelihood	Severity	Control Action Internal Controls	Review Frequency	Alternative review Trigger/Internal Audit Assurance	Responsible Person
12	Damage to third party, property or individual due to Service of Amenity provided	Claim against Council	L	L	Public Liability Insurance. Regular checks of facilities. Ensure all amenities/facilities are maintained to appropriate levels	As required	As reported Review of Insurance Cover Review of adequacy of insurance cover provided	Council
13	Loss of cash through fraud of dishonesty	Reduction in available funds	L	H	Clear financial procedures Adequate insurance cover	Annually	On a Loss Review Insurance Cover (fidelity guarantee)	Clerk
14	Inadequacy of Precept Ensuring the adequacy of the annual precept is within sound budgeting arrangements	Lack of confidence in Council Inability to carry out functions Insufficient funds for contingencies	L	M	Regular in-year budget progress reports	Every meeting	Unexpected event ie: flooding	Clerk

Adopted November 2015

Re adopted March 2017